

MEMBER DEVELOPMENT PANEL

Thursday, 4th June, 2015

Present:- Councillor Robert Wallace – in the Chair

Councillors Johnson, Waring, White, Wilkes and Winfield

Apologies: Apologies were received from Councillor(s) Hambleton and Proctor

14. DECLARATIONS OF INTEREST

There were no declarations of interest stated.

15. TERMS OF REFERENCE

Resolved: That the Terms of Reference be received.

16. MINUTES OF A PREVIOUS MEETING

Resolved: That the minutes of the meeting held on 7 April, 2015 be agreed as a correct record.

17. MATTERS ARISING

The Chair raised a few points from the Minutes. The previous Chair had raised concerns about the reliability of modern.gov following a couple of minor issues during the tablet trial. The Council's ICT Operations and Development Manager confirmed that modern.gov had a good record of reliability.

Resolved: That the comments be noted.

18. ICT

Members received a presentation from the Council's ICT Operations and Development Manager regarding the improvement of ICT provisions and the schedule for delivery of the tablets.

Twenty two Members had expressed an interest in using a tablet, this was on top of the new intake who would receive one automatically. This would mean that over fifty percent of Members would have a tablet when they are rolled out. Training would be arranged for all Members who receive one.

Resolved: That the information be received.

19. NEW MEMBERS INDUCTION

Members considered a report on the New Members Induction Programme and how it had been received in May.

Councillor Johnson felt that having the event over two mornings had made the information easier to absorb and stated that the delivery had been good.

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It was agreed that the event should be kept to two mornings but that the order of delivery be changed to enable returning Members to only have to attend the first morning.

Resolved: That the information be received and the comments noted.

20. TRAINING PROGRAMME

Members received an update on the agreed training programme for 2015/16.

It was agreed that an email be sent to all Members, with a Professional Development Plan (PDP) to seek out any areas where Members felt that additional training was required.

In addition, and wherever possible, training events should be held prior to a Council meeting or Group meetings with a view to increasing attendance figures.

Members were also informed of an e learning opportunity. The Council's Member Training and Development Officer would investigate this further.

Resolved:

- (i) That the information be received.
- (ii) That PDP's be sent to all Members
- (iii) That the e-learning opportunity be investigated further and reported back to a future meeting.

21. WORK PLAN

Consideration was given to the Work Plan for the Panel.

A query was raised regarding the Members' Web page. This had been transferred over into an area which would enable the Member Training and Development Officer to update the website and to include useful information. This would hopefully be done in the next two weeks.

Resolved: That the information be received.

22. URGENT BUSINESS

There was no urgent business.

COUNCILLOR ROBERT WALLACE
Chair